

Jason Cai

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Education

Rutgers University New Brunswick, NJ
Bachelor's of Science, Finance and Computer Science. GPA 3.66/4.00. May 2025
Dean's List: All Semesters
Relevant Coursework: Statistical Methods in Business, Introduction to Computer Science, Data Structures,
Management Information Systems, Introduction to Financial Accounting, Calculus II, Introduction to Macroeconomics

Work Experience

Chinatown Kitchen Bradley Beach, NJ
General Manager April 2018– Present

- Applied communication skills to resolve customer-employee issues fairly and unbiasedly while also attending to the needs of both parties.
- Mediated between arguing employees to resolve arguments fairly and morally without creating a toxic work environment.
- Acted on trend recognition to monitor supply usage and estimate when supplies needed to be replenished without overstocking or understocking necessary supplies.
- Displayed analytical and organizational skills to aid owners with daily bookkeeping and accounting during the busier times of the year.

Waiter November 2017– Present

- Welcomed customers into the establishment in order to receive customer orders and translate them back into the kitchen.
- Properly collected payments from customers orders while inquiring about what condiments the customer would like.
- Applied problem-solving skills to properly package customer orders in a timely and cost-effective manner to maximize supply use.
- Performed essential duties such as cleaning and restocking supplies such as silverware and condiments.

Center for Materials Theory New Brunswick, NJ
Assistant May 2022 – Present

- Demonstrated computer science knowledge in order to operate and administrate the main Center for Materials Theory website.

Volunteer Work

Bradley Beach Food Pantry Bradley Beach, NJ
Volunteer August 2018 – October 2021

- Utilized organizational skills to properly unload incoming shipments to better preserve incoming food while maximizing the limited storage space.
- Observed the food supply at the main pantry and identified which foods must be restocked from the primary storage unit.
- Communicated with visitors to identify their needs in order to effectively package the correct amount of food and necessities they may use.

Skills

Technical: Java, Excel, SQL, Python, HTML, CSS, JavaScript, IntelliJ, Terminal

Language: Conversational Mandarin, Fluent Fujianese